

Australia - Australia Business Visa

Visa Application Itinerary & Document Checklist

Visa Details

Destination	Australia
Visa name	Australia Business Visa
Visa type	Business
Processing time	Minimum 7-10 working days
Available entry	Single / Multiple
Apply before	60 days PERFECTION GROWTH

Required Documents

- Employer cover letter
- Host invitation letter
- Valid passport
- Two recent photos
- Company bank statements

Other Documents

- Trade registration details

Optional Documents

- Business Purpose Documents
- Very important for a Business Visitor application:
 - Business invitation letter from Australian company
 - Australian company's registration/business details
 - Meeting/conference/trade fair invitation or registration
 - Detailed business visit itinerary
 - Explanation of purpose of visit

- Details of Australian business contacts
- Proposed meeting schedule
- Emails/correspondence with Australian company, if available
- Business relationship/proposed transaction documents, if applicable
- The application should clearly explain why the applicant needs to travel to Australia and what business activities they will undertake.
- Indian Business/Company Documents
- For a self-employed/business applicant:
 - Company registration certificate
 - GST certificate
 - Company PAN
 - MSME/Udyam certificate, if applicable
 - Certificate of Incorporation, if applicable
 - Partnership deed / proprietorship proof
 - Company profile
 - Business visiting card
 - Company bank statement
 - Business ITRs
 - Personal ITRs
 - Relevant licences, if applicable
 - Purchase/sales invoices, where relevant
 - Import/export documents, if relevant
- Strong Supporting Documents
- Depending on the case:
 - Previous international travel history
 - Previous Australian visas
 - Previous business travel
 - Property documents
 - Family ties in India
 - Ongoing business contracts
 - Current purchase orders
 - GST returns
 - Company turnover evidence
 - Evidence of ongoing projects
 - Evidence of upcoming business commitments in India
- The Department specifically considers evidence showing why an applicant will return to their home country, such as employment, family or study commitments.



- Invitation Letter – Australian Company
- A good invitation letter should mention:
 1. Applicant's full name and passport details
 2. Australian company's name and address
 3. Relationship between the companies
 4. Purpose of the visit
 5. Proposed dates
 6. Meetings/business activities
 7. Who will bear travel expenses
 8. Accommodation arrangements
 9. Australian contact person's details
 10. Confirmation that the visit is temporary
- Important Note
 - A Business Visitor visa is not a work visa. Activities permitted under the Business Visitor stream are limited to appropriate short-stay business activities; if the applicant intends to undertake actual employment or work in Australia, a different visa with appropriate work rights may be required.
- Also, documents that are not in English generally need to be accompanied by English translations in accordance with Department requirements.

Application Process

1. How to Apply
2. Step 1 – Create an ImmiAccount
3. Create an account on the Australian Department of Home Affairs website.
4. Create/Access ImmiAccount
5. Step 2 – Select the visa
 6. • Visa: Visitor Visa (Subclass 600)
 7. • Stream: Business Visitor
8. Step 3 – Complete the online application
9. Enter your:
 10. • Personal/passport details
 11. • Employment/business details
 12. • Travel history
 13. • Purpose of business visit
 14. • Proposed travel dates
 15. • Australian business/contact details
 16. • Financial information
17. Step 4 – Upload supporting documents

18. Upload the documents requested in ImmiAccount. The Department specifically recommends submitting a complete, decision-ready application.
19. Step 5 – Pay the visa application charge
20. The applicable fee should be checked at the time of lodgement because visa charges can change.
21. Step 6 – Biometrics, if requested
22. If the Department asks for biometrics, follow the instructions in the request letter. Depending on the request, this may involve the Australian Immi App or an Australian Biometrics Collection Centre.
23. Step 7 – Wait for the decision
24. You can monitor the application through ImmiAccount. Processing times are only indicative and can vary depending on the application.

Processing Time

Minimum 7-10 working days

Fees

Single entry visa (inclusive of GST)

Category	Total Cost
Adult	₹4,100/-
Child	₹4,100/-
Infant	₹2,050/-

Multiple entry visa (inclusive of GST)

Category	Total Cost
Adult	₹7,380/-
Child	₹7,380/-
Infant	₹3,690/-

Above cost is inclusive of GST. Embassy / VFS fees are separate unless stated.

Important Notes

- Important Notes Before Applying for Australia Business Visa
- For an Australia Visitor Visa (Subclass 600) – Business Visitor stream, keep the following points in mind:
- Clearly explain the purpose of your business visit — meetings, negotiations, contract discussions, conferences, trade fairs, seminars, etc.



- Provide a genuine invitation/business letter from the Australian company or organisation, wherever applicable.
- Show strong business ties in India — company registration, GST, business activity, contracts, invoices, ITRs, etc.
- Demonstrate sufficient funds for your Australia trip and return journey. Recent bank statements and financial records are important.
- Prove that you are a genuine temporary visitor and have reasons to return to India, such as an active business, employment, family commitments or assets.
- Do not present tourism as the main purpose if the actual purpose is business. Your application, invitation letter and itinerary should be consistent.
- Business Visitor status does not permit employment in Australia. You cannot work for or provide services to an Australian business or sell goods/services directly to the public under this stream.
- Provide complete and accurate information. Inconsistencies between the application, financial documents, business documents and travel history can create concerns.
- Submit English translations for documents that are not in English, following the Department's translation requirements.
- Apply online through ImmiAccount and upload supporting documents before submitting the application.
- Do not book non-refundable travel arrangements solely on the expectation of visa approval. The Department advises waiting for written confirmation of the visa grant before travelling.
- ☐ Most Important
- A strong Australia Business Visitor application should tell one clear story:
- Why you are going → Who you are meeting → What business activity you will conduct → Who will pay → How long you will stay → Why you will return to India.

Visa issuance is the sole responsibility of the embassy or consulate. We provides consultation and filing support only; fees shown are starting prices for our services and exclude official government charges unless stated.

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